



to be provided by the Architect

All commissions

Work Stages

Table with columns for Work Stages (A-L) and descriptions of services. Includes sections for Appraisal/Briefing, Outline/Proposals, Tender Action, Mobilisation, Construction to Practical Completion, and After Practical Completion.

Strike out Work Stages or services not required. Where applicable, enter other services to be included in the fee for the services under the appropriate Work Stage. If the Architect is to provide cost advice alternative A applies. If a Quantity Surveyor is appointed, alternative B applies.

Parties to initial As referred to in the Letter of Appointment dated between (Client) (Architect)

These activities do not form part of the Services unless identified under 'Other Services' on the reverse of this sheet.

Performance of any of these activities will attract additional fees in accordance with clause 22.

<b>Other activities</b>		19	Provide services on behalf of the Client in any dispute between the Client and another party
1	Conduct exceptional negotiations in connection with planning permission or building acts and/or regulations and other statutory requirements and revise documentation		
			<b>Historic buildings and conservation</b>
2	Submit plans for proposed works for approval of landlords, funders, freeholders, tenants or others	20	Detailed inspection and Report
3	Prepare special drawings, models or technical information for use by the Client	21	Historical research and archaeological records
		22	Listed building consents
4	Provide information in connection with, or make applications for, or negotiate local authority, government and other grants	23	Conservation Area consents
		24	Grant-aided works
5	Advise on suitability and selection of sites and/or buildings		
6	Make measured surveys, take levels and prepare drawings of sites and/or buildings		
7	Carry out accessibility audit		
8	Arrange for investigations of soil conditions of sites		
9	Prepare report and schedule of condition of existing buildings		
10	Prepare report and schedule of dilapidations		
11	Prepare, submit, negotiate claims following damage by fire and other causes		
12	Inspect and prepare valuation report for mortgage and other purposes		
13	Investigate and advise on means of escape in existing buildings		
14	Investigate and advise on change of use in existing buildings		
15	Provide services in connection with demolition works		
16	Provide landscape design services		
17	Provide services in connection with party wall negotiations		
18	Provide interior design services		